



# HOW TO APPLY FOR THE ALBERTA HEALTH CARE INSURANCE PLAN (AHCIP)

Are you a returning or new resident to Alberta? If so, you must be registered for the Alberta Health Care Insurance Plan (AHCIP) to receive insured hospital and physician services.

Make sure you show your **personal health care card** along with **photo identification** when accessing services. Here's how you can apply for AHCIP:

## STEP 1

### COMPLETE THE APPLICATION FORM

- Download the general application form for AHCIP coverage
- Application form for AHCIP Coverage: Canadian Children of Non-Eligible Parents

Only use the second form to apply for AHCIP coverage for your Canadian child if you are the child's parent, are physically present in Alberta and are not eligible for AHCIP coverage.

## STEP 2

### GATHER YOUR SUPPORTING DOCUMENTS

When you apply for AHCIP coverage, you must provide supporting documents that prove:

- Alberta residency**
- Identity**
- Legal entitlement to be in Canada**

[Click here for a list of documents that are eligible as proof](#)

## STEP 3

### SUBMIT THE APPLICATION

#### In Person

Bring the completed application form and your original documents to an [authorized registry agent](#). There is no charge for this service.

#### By mail

Send your completed application form and photocopies of your supporting documents to the AHCIP office address.

**Alberta Health**  
**Attention: Alberta Health Care Insurance Plan**  
**PO Box 1360, Station Main**  
**Edmonton, Alberta T5J 2N3**

Include photocopies of supporting documents with your application. Photocopies must include the front and back of the document, if applicable. Do not send original documents in the mail.

Processing time can take up to 6 weeks.

[For more information, please visit Alberta.ca](#)